



EDUCATION . . .
Road To Success

HANCOCK PLACE SCHOOL DISTRICT

SECTION: 400 Extra-Duty Assignments
TITLE: 003 Math Facilitator

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QUALIFICATIONS	<ul style="list-style-type: none">* Valid teaching certificate in the State of Missouri* Minimum of three (3) years classroom experience in teaching mathematics* Selected by the Superintendent, Assistant Superintendent, and the Coordinator of Curriculum & Instruction
REPORTS TO / EVALUATED BY:	Coordinator of Curriculum & Instruction Building Principal
TERM OF POSITION:	10-months + 20 additional days throughout the summer months
SALARY:	Applicable column and step on the school district's salary schedule Extra-duty stipend for the additional 20 days during summer
JOB GOAL:	Work collaboratively with all staff members to ensure that all students are actively engaged in challenging and developmentally-appropriate curriculum aligned to the state standards.
RESPONSIBILITIES:	<ul style="list-style-type: none">* Coordinate the articulation of the mathematics curriculum, Missouri State Standards, and grade-level expectations with the staff, students, and community.* Share professional expertise and knowledge about the best educational practices, instructional strategies, materials, and resources with colleagues.* Provide mentorship to teachers.* Coordinate, lead, and participate in professional development as it pertains to the teaching and learning of mathematics.* Collect, analyze, and distribute data related to student achievement and use said data to formulate recommendations for improvement.* Implement and assist colleagues in the use of new instructional textbooks and related materials to align teaching and learning with the state's grade-level expectations.* Involve parents and community in the teaching and learning of mathematics.* Increase the effective use of technology in the teaching and learning of mathematics.* Promote instructional excellence.* Observe classroom instructional practices. Collaborate and assist classroom teachers with improvements in teaching and learning strategies.* Perform all other duties as assigned by the Coordinator of Curriculum & Instruction, Building Principal, Assistant Superintendent, or Superintendent.